

BOARD OF CONTRACT AND SUPPLY

AGENDA

APRIL 14, 2008

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM ROBERT P. CEPRANO, CITY COLLECTOR, FINANCE DEPARTMENT:

1. Dated April 8, 2008, recommending Albert R. Romano, Esq., sole bidder, for Examining Titles for the City of Providence Tax Sales, in a total amount not to exceed \$275,000.00 per year. (Minority Participation is 0%) (101-205-53325-0000)

FROM CAITLIN THOMAS-HENKEL, MAYOR'S SUBSTANCE ABUSE PREVENTION COUNCIL:

2. Dated March 19, 2008, recommending Young Voices, sole bidder, for Providence Youth Group Consultant-Mayor's Substance Abuse Prevention Council, in a total amount not to exceed \$9,000.00. (841-50010)

3. Dated March 19, 2008, recommending Positive Action Inc., sole bidder, for Positive Action Evidence Based Substance Abuse Program for Youth-Mayor's Substance Abuse Prevention Council, in a total amount not to exceed \$23,000.00. (246-9171-53401)

FROM ROBERT F. MCMAHON, DEPUTY SUPERINTENDENT, PARKS DEPARTMENT:

4. Dated April 4, 2008, recommending Sepco-Solar Electric Power Company, sole bidder, for Solar Lighting at Donigian Park, in a total amount not to exceed \$63,064.40. (Minority Participation is 0%) (WARD 15 NEIGHBORHOOD BOND/PRIVATE DONATION)

5. Dated April 4, 2008, recommending F.Cassisi Excavation, low bidder, for Riverside Park: New Water Service, in a total amount not to exceed \$19,900.00. (Minority Participation is 10%---\$2,000) (385-385-54315)

6. Dated March 26, 2008, recommending New England Lemonade, sole bidder, for RFP for the Operation of Frozen Lemonade Sales Located in Roger Williams Park, in a total amount not to exceed \$51,700.00. (Minority Participation is 0%)

7. Dated March 20, 2008, recommending Yardworks Inc., low bidder, for Riverside Park: Loam and Seed Project, in a total amount not to

exceed \$66,428.00. (Minority Participation is 0%) (385-385-53401)

FROM WILLIAM B. TRINQUE, DIRECTOR, DEPARTMENT OF TELECOMMUNICATIONS:

8. Dated April 4, 2008, recommending R.B. Allen, low bidder, for Zetron Equipment, in a total amount not to exceed \$4,950.00. (Minority Participation is 0%) (392-304-52850)

9. Dated March 20, 2008, recommending Motorola Inc., sole bidder, for Miscellaneous Communication Equipment FY 2009 & FY 2010, in a total amount not to exceed \$25,000.00. (Minority Participation is 0%) (101-304-54200)

FROM PAMELA M. MARCHAND, CHIEF ENGINEER & GENERAL MANAGER, WATER SUPPLY BOARD:

10. Dated March 28, 2008, recommending CDM, sole bidder, for Organization and Facility Assessment, in a total amount not to exceed \$95,000.00. (Minority Participation is 0%) (845-845-55137)

11. Dated March 28, 2008, recommending the following bidders for the Purchase and Sales of Vehicles and Equipment, in a total amount not to exceed \$233,089.00. (875-875-52870)

Tasca Auto Group \$210,719.00

Liberty Chevrolet Inc. \$22,370.00

**FROM JUDITH PETRARCA, PURCHASING ADMINISTRATOR,
SCHOOL DEPARTMENT:**

**12. Dated March 25, 2008, recommending the following bidders for
Three Year Contract (with 2 Option Years) for Maintenance of Digital
Duplicators & Copiers, in a total amount not to exceed \$185,000.00
per year for 3 years. (10-Various Codes-Local)**

**Ikon Office Solutions, Inc. \$150,000.00 per year for 3 years
(Copiers Only)**

**Alliance Business Products \$30,000.00 per year for 3 years.
(Digital Duplicators Only)**

**13. Dated April 2, 2008, recommending Safeguard Pest Control, low
bidder, for Extermination Services-Various Locations-3 Year
Contract/Plant Maintenance, in a total amount not to exceed
\$35,200.00 per year for 3 years. (Minority Participation is 0%) (LOCAL)**

**14. Dated April 2, 2008, recommending CRM-Public Consulting Group,
sole bidder, for RFP for Literacy Evaluation Services/Federal**

Programs/Title I School Improvement, in a total amount not to exceed \$125,000.00. (Minority Participation is 12%--\$15,000.00) (FEDERAL)

15. Dated April 2, 2008, recommending Biowaste, LLC, sole bidder, for Medical Waste Supplies and Removal-3 Year Contract/Health Office, in a total amount not to exceed \$12,084.00 for 3 years. (Minority Participation is 0%) (LOCAL)

16. Dated April 4, 2008, recommending Crum, Inc. d/b/a Mullins & Crum Moving & Storage, low bidder, for Moving & Rigging-3 Year Contract/Central Supply, in a unit price bid not to exceed \$20,000.00 per year for 3 years. (Minority Participation is 10%---\$2,000.00) (GENERAL)

17. Dated April 9, 2008, recommending Volunteers In Providence (VIPS), second low bidder (low bidder did not meet specifications), for RFP for Evaluation Services for Parent Involvement/Federal Programs/Title I, in a total amount not to exceed \$9,740.00. (Minority Participation is 0%) (FEDERAL)

COMMUNICATIONS

18. City Archivist Myers, under date of April 7, 2008, requesting approval of storage of records with Capital Records Management Center, in a total amount not to exceed \$30,000.00.(GENERAL FUND JULY 1, 2008-JUNE 30, 2009)

19. Chief Information Officer Hewitt, under date of March 31, 2008, requesting approval to pay Business Software Inc., for annual fees for “Tax Factory” software to process payroll taxes, in a total amount not to exceed \$8,400.00. (101-204-52040)

20. Director of Planning & Development Deller, under date of April 4, 2008, requesting approval to award Dell Computer Corporation with a 3 year limited warranty and a 3 year on-site service, for a total amount not to exceed \$14,043.12. (CDBG)

12 OptiPlex 755 @ \$1,170.26 each

21. Superintendent of Parks Ogden, under date of March 12, 2008, requesting approval to extend the current contract with CLM Parks Inc., for the operation of the Botanical Center Admissions Gate, in a total amount not to exceed \$1,000.00 per month plus payroll/expenses for one employee. (685-685-53401)

22. Deputy Director of Providence Emergency Management Agency & Office of Homeland Security, under date of April 7, 2008, requesting approval of Change Order #17 with Tower Construction Corp., for

Emergency Operations Center Construction & Improvements, approved on October 1, 2007, in the amount of \$15,559.85 making the new adjusted total amount not to exceed \$321,127.11. (246-907-52291)

23. Director of Public Works Nickelson, under date of March 26, 2008, requesting approval to provide funding for the repair of the stone masonry retaining wall at the First Baptist Church on Benefit Street between Waterman Street and Thomas Street, the retaining wall supports the sidewalk and traffic control devices, in the amount of \$75,000.00 toward the completion of this project. (101-508-52886)

24. Director of Telecommunications Trinque, under date of March 25, 2008, requesting approval of Change Order #7 with Motorola, for the installation of Motorola 800 MHz Radio System, by decreasing the award by \$33,364.00, making the new adjusted total amount not to exceed \$9,186,234.94. (886-886-53500---MASTER LEASES)

25. Chief Engineer & General Manager Marchand, under date of March 28, 2008, requesting approval to engage the services of Verizon to make necessary repairs and installation of fiber optic communication lines to three major facilities in Providence, Cranston and Scituate, in a total amount not to exceed \$190,000.00. (Minority Participation is 0%) (GENERAL FUND)

26. Purchasing Administrator Petrarca, under date of April 1, 2008, requesting approval to award with Unicom Technology Group Inc., as

part of the annual Blanket Orders for Goods and Services to the State of Rhode Island, for Computer Technical Support/System Analysis Programming, in a total amount not to exceed \$370,878.00. (Minority Participation is 0%) (GENERAL)

27. Purchasing Administrator Petrarca, under date of March 27, 2008, requesting approval to purchase Student Bus Passes from the Rhode Island Public Transit Authority (RIPTA) for the 2008-2009 School Year, in a total amount not to exceed \$1,100,000.00. (Minority Participation is 0%) (GENERAL)

28. Purchasing Administrator Petrarca, under date of March 27, 2008, requesting approval of payment for Tuition for Students with Disabilities residing in the City of Providence attending residential or non-residential institutions for the 2008/2009 school year, in a total amount not to exceed \$16,440,554.00. (Minority Participation is 0%) (GENERAL)

29. Purchasing Administrator Petrarca, under date of March 27, 2008, requesting approval to purchase school textbooks in paper and electronic form, the 2008/2009 school budget has allotted \$500,000.00 for Public Schools, \$200,000.00 for Non-Public Schools and \$750,000.00 for Federal Programs. (Minority Participation is 0%) (FEDERAL PROGRAMS)

30. Purchasing Administrator Petrarca, under date of March 27, 2008,

requesting approval for the School Department/Federal Programs/Title I Non-Public to approve payment to Pearson Digital Learning, sole vendor, for renewal support for full curriculum site licenses for 10 non public parochial schools for the period of July 1, 2007 through June 30, 2008, in a total amount not to exceed \$15,000.00. (Minority Participation is 0%) (FEDERAL)

31. Purchasing Administrator Petrarca, under date of March 26, 2008, requesting approval for the School Department/School Board Office to pay the Providence Journal for a blanket purchase order to cover costs to advertise the School Board Agenda, School Opening and other Public Service Announcements throughout the 2008/2009 school year, in a total amount not to exceed \$9,000.00. (Minority Participation is 0%) (LOCAL)

32. Purchasing Administrator Petrarca, under date of April 1, 2008, requesting approval to take advantage of the annual State of Rhode Island Blanket Orders for goods and services for Computer Hardware and Supplies with the following vendors, in a total amount not to exceed \$600,000.00. (Minority Participation is 0%) (GENERAL/FEDERAL/TITLE I)

Dell Marketing LP

Lenovo, Inc.

Hewlett Packard Co.

Gateway 2000

33. Purchasing Administrator Petrarca, under date of April 1, 2008, requesting approval for the School Department/Local to extend the current lease with Armory Revival Company, for one (1) option year on all the same terms and conditions as are applicable to the initial term except that the rent during the renewal period shall be \$6.00 per square foot for 30,000 square feet at a cost not to exceed \$15,000.00/month, \$180,000.00 for the year for the duration July 1, 2008 thru June 30, 2009. (Minority Participation is 0%) (GENERAL)

34. Purchasing Administrator Petrarca, under date of April 4, 2008, requesting approval for the School Department/Federal Program-Title V/Literacy Set Aside to enter into a contract with John Hope Settlement House, to provide both infant and toddler child care for Providence students, permitting them to continue their education and become productive citizens, in a total amount not to exceed \$22,000.00. (Minority Participation is 0%) (TITLE V, LITERACY SET ASIDE)

35. Purchasing Administrator Petrarca, under date of April 4, 2008, requesting approval for the School Department/Title II (PD) LEAD to enter into a contract with Sopris West Educational Services to support continued implementation of the Language, by providing 2 external coaches to support each of the seven middle schools and three high schools, in a total amount not to exceed \$100,000.00. (Minority Participation is 0%) (FEDERAL)

36. Purchasing Administrator Petrarca, under date of April 8, 2008, requesting approval for the School Department/Federal Programs-Perkins Grant to enter into a contract with Jobs for the Future, sole vendor, to provide leadership, research-backing, facilitation, writing and timely delivery of a three year strategic plan based on their specialization in career and technical education, in a total amount not to exceed \$80,000.00. (Minority Participation is 0%) (FEDERAL)

B. OPENING OF BIDS:

1. THIRD PARTY HEALTH ADMINISTRATION-RX-FINANCE DEPARTMENT.

2. THIRD PARTY HEALTH ADMINISTRATION-MEDICAL-FINANCE DEPARTMENT.

3. ROGER WILLIAMS PARK SITE AND LANDSCAPING IMPROVEMENTS-PARKS DEPARTMENT.

4. ROGER WILLIAMS PARK CASINO ADA HANDICAP RAMP AND PARKING LOT IMPROVEMENTS-PARKS DEPARTMENT.

5. RENOVATIONS TO NATHAN BISHOP SCHOOL-DEPARTMENT OF PUBLIC PROPERTY.

6. SALE OF SURPLUS VEHICLES-DEPARTMENT OF PUBLIC PROPERTY.

7. AUTOMOTIVE BATTERIES FOR VARIOUS DEPARTMENTS (BLANKET 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

8. AUTOMOTIVE GLASS FOR VARIOUS DEPARTMENTS (BLANKET CONTRACT 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

9. AUTOMOTIVE OILS & LUBRICANTS FOR VARIOUS DEPARTMENTS (BLANKET CONTRACT 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

10. AUTOMOTIVE/TRUCK TIRES FOR VARIOUS DEPARTMENTS (BLANKET CONTRACT 2008/2010)-DEPARTMENT OF PUBLIC PROPERTY.

11. BOTTLED GASES FOR VARIOUS DEPARTMENTS (BLANKET 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

12. ROAD SERVICE FOR VARIOUS DEPARTMENTS (BLANKET 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

13. TOWING SERVICES FOR VARIOUS DEPARTMENTS (BLANKET 2008-2010)-DEPARTMENT OF PUBLIC PROPERTY.

14. CONSULTANT SERVICES-DEVELOPMENT OF A PARKING PLAN FOR AREAS OF THE CITY OF PROVIDENCE-DEPARTMENT OF PUBLIC WORKS.

15. YORK POND ACCESS ROAD IMPROVEMENT PROJECT-DEPARTMENT OF PUBLIC WORKS.

16. QUICKLIME FOR USE AT THE WATER TREATMENT PLANT (BLANKET JULY 2008-JUNE 2009)-WATER SUPPLY BOARD.

17. FLUOROSILICIC ACID FOR USE AT THE WATER TREATMENT PLANT (BLANKET JULY 2008-JUNE 2010)-WATER SUPPLY BOARD.

18. PURCHASE OF WATER DISTRIBUTION EVENT TRIGGERING EQUIPMENT-WATER SUPPLY BOARD.

19. REBUILDING OF THE HISTORIC GAINER DAM STONE WALL IN SCITUATE, R.I.-WATER SUPPLY BOARD.

20. HAZARDOUS WASTE REMOVAL, SPILL CONTAINMENT SUPPLIES AND ENVIRONMENTAL CONSULTING-WATER SUPPLY BOARD.

21. TESTING RIGHT-SIZING FURNISHING, INSTALLING AND REMOVING LARGE METERS AND APPURTENANCES (BLANKET

2008-2011)-WATER SUPPLY BOARD.

**22. VARIOUS SIZE WATER METERS UP TO 2" (BLANKET
2008-2011)-WATER SUPPLY BOARD.**

23. AIR FILTERS-PLANT MAINTENANCE-SCHOOL DEPARTMENT.

**24. CARPET AND FLOORING MATERIALS-3 YEAR
CONTRACT/PLANT MAINTENANCE-SCHOOL DEPARTMENT.**

**25. COURIER SERVICE-3 YEAR CONTRACT/CONTROLLER'S AND
CENTRAL SUPPLY-SCHOOL DEPARTMENT.**

**26. BILINGUAL (SPANISH) SPEECH LANGUAGE THERAPY-1 YEAR
CONTRACT/SPECIAL EDUCATION/FEDERAL
PROGRAMS/IDEA/LOCAL-SCHOOL DEPARTMENT.**

**27. OCCUPATIONAL THERAPY SERVICES-3 YEAR
CONTRACT/SPECIAL EDUCATION/FEDERAL-SCHOOL
DEPARTMENT.**

**28. ASSISTIVE TECHNOLOGY/DEVICE SERVICES-3 YEAR
CONTRACT/SPECIAL EDUCATION/FEDERAL
PROGRAMS/IDEA-SCHOOL DEPARTMENT.**

29. ENGLISH SPEECH LANGUAGE THERAPY-3 YEAR

CONTRACT/SPECIAL

EDUCATION/FEDERAL

PROGRAMS/IDEA/LOCAL-SCHOOL DEPARTMENT.

**30. AUDIOLOGY SERVICES 3-YEAR CONTRACT/SPECIAL
EDUCATION/FEDERAL PROGRAMS-IDEA-SCHOOL DEPARTMENT.**

**31. RFP FOR GRANT WRITING SERVICES TO SUPPORT CAREER
AND TECHNICAL EDUCATION/FEDERAL
PROGRAMS-PERKINS-SCHOOL DEPARTMENT.**

C. ADVERTISEMENT:

TO BE OPENED ON MONDAY, MAY 12, 2008:

FINANCE DEPARTMENT

ELECTRONIC VOTING SYSTEM.

MAYOR'S SUBSTANCE ABUSE PREVENTION COUNCIL

**MEDIA CONSULTANT FOR MAYOR'S SUBSTANCE ABUSE
PREVENTION COUNCIL.**

DEPARTMENT OF PUBLIC WORKS

HOPKINS SQUARE SIDEWALK IMPROVEMENT PROJECT.

**2008 ADDITIONS FOR 2002 NEIGHBORHOOD ROADWAY &
SIDEWALK IMPROVEMENT PROJECT-WARD 13.**

2008 CITY WIDE PAVING PROGRAMMING.

**FOX POINT HURRICANE BARRIER-INSPECTION AND REPAIRS TO
GEARBOXES OF TAINTER GATE LIFT MECHANISMS.**